

# ABOUT OUR RECORD SUSPENSION PROGRAM

Our Record Suspension Program assists individuals in applying for a record suspension to the Parole Board of Canada.

Our Program supports individuals in determining eligibility, corresponding with court house, police, and Parole Board of Canada staff, obtaining all necessary paperwork and forms, and putting together the entire application package. Staff will help to guide clients through the entirety of the process from start to finish.

This is a pay for service program. Please be advised that the John Howard Society of Simcoe & Muskoka charges a \$250 service fee. Applicants will also be responsible for covering the additional costs associated with the application process, including fees for obtaining fingerprints, local police record checks, and the Parole Board of Canada application fee.

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**john howard society**

Simcoe & Muskoka



Simcoe & Muskoka

# RECORD SUSPENSION PROGRAM



# WHAT IS A RECORD SUSPENSION?

A Record Suspension (formerly known as a Pardon) is an order that keeps a persons criminal record separate and apart from other criminal records.

This means that an individuals convictions will not be shown on a criminal record check. A Record Suspension effectively removes all information about an individuals convictions from the Canadian Police Information Centre (CPIC) database. A Record Suspension does not erase a persons criminal record, rather, it is kept separate from other criminal records.

A Record Suspension allows individuals who have made positive life changes since their convictions to be freed from the stigma associated with having a criminal record. A Record Suspension can allow folks to do things such as find employment, volunteer, travel, etc. without fear of their criminal record holding them back.

# ELIGIBILITY REQUIREMENTS

You may be eligible for a Record Suspension if you:

- Were convicted of an offence in Canada under a federal act or regulation of Canada as an adult; and/or
- Were conviction of a crime of a crime in another country and were transferred to Canada under the *Transfer of Offenders Act* or *International Transfer of Offenders Act*

You can apply for a Record Suspension **ONLY** if you meet the following criteria:

- You have completed ALL sentences, including the payment of fines, completion of probation orders or conditional sentences, and served all of your sentence, including parole/statutory release
- You have met the required wait time based on when you committed your first offence

\*See the next page for details on wait times\*

# WAIT TIMES ...

First offence before June 29th, 2010:

- 5 years - Indictable offences.
- 3 years - Summary offences.

First offence between June 29th, 2010 and March 12th, 2012:

- 10 years - Serious personal injury offence, including manslaughter; an offence for which you were sentenced to a prison term of 2 years or more, and an offence referred to in schedule 1 that was prosecuted by indictment.
- 5 years - Any other indictable offences.
- 3 years - Summary offences.

First offence on or after March 13th, 2012:

- 10 years - Indictable offences.
- 5 years - Summary offences.