



Job Title: Mental Health Advocacy Worker – Bail Verification and Supervision Program

Posting Date: April 16, 2024

Anticipated Start Date: As soon as possible

For more than 70 years, the John Howard Society of Windsor and Essex County has worked to keep the humanity in justice. By supporting the people whose lives are affected by our criminal justice system, we strive for effective, just and humane responses to crime and its causes. Over the years, our agency has worked to build safer communities through evidence-based programs and services. We promote practical, equitable policies, raising awareness of the root causes of crime and calling on our community to share responsibility for addressing them. Within our criminal justice system, we work toward the fair treatment of all. As the system evolves to reflect our changing society, we ensure that no one is left behind.

Job Summary:

One (1) position is available in Windsor, Ontario. This is a full-time fixed-term contract position; 35 hours per week, from April 29, 2024 to December 31, 2024. This position will be responsible for mental health advocacy and support to the clients of the Bail Verification and Supervision Program.

Qualifications:

- A university degree or college diploma in Social Work, Social Sciences, or a related field
- Experience in advocacy and crisis intervention
- Knowledge of community resources
- Ability to articulate criminal and social justice issues
- Excellent written and verbal communication skills
- Self-motivated with strong organizational and interpersonal skills
- Proven ability to work with individuals from cultural, ethnic and sexually diverse backgrounds
- Flexible to work some evenings when required
- Valid driver's license and have own reliable vehicle
- Excellent computer skills
- Criminal record check is required
- Proof of complete Covid-19 Vaccination or exemption is required
- Bilingual skills in French language an asset

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Responsibilities:

- Attend the Chatham and Windsor Court worksites as a representative of the John Howard Society and uphold the agency's reputation of integrity, fairness and efficiency
- Interview prospective candidates for the BVSP (Chatham or Windsor)
- Verify information provided by potential clients
- Identify and seek referral of bail clients who need mental health advocacy and support services
- Provide crisis intervention and enhanced mental health support to bail clients as required
- Obtain relevant information from the Police, Defence Lawyer and/or the Crown's Office
- Communicate eligibility to the potential client, the lawyer, the Crown and other appropriate office
- Develop and maintain cooperative working relationships with court officials and stakeholders
- Liaise with police, court officials and service providers to support bail clients
- Attend meetings with community partners as required
- Schedule regular supervision appointments for BVSP clients
- Complete assessments regarding risk/needs
- Monitor client's bail conditions according to Ministry standards
- Provide referral to other services to address client needs
- Maintain case recording of all contacts made with the clients and other agencies on their behalf
- Complete all documentation according to the Standards of the Ministry, and the John Howard Society.
- Provide information for client statistics in a timely manner
- Ensure adherence to BVSP and JHSW policies and procedures
- Travel to Chatham BVSP office to provide services as required
- Participate in staff meetings and peer group supervision as required
- Develop and facilitate agency programs as assigned
- Work cooperatively with other staff of the agency
- Must be willing to work some evenings as required

Application Deadline: April 26, 2024 by 4:30 PM
Send a resume and cover letter to the attention of
Stephanie Keyes, Executive Director at careers@jhswindsor.com
Please put in the subject line: Mental Health Advocacy Worker