john howard society
London & District

Job Title: Social Worker/Counsellor

Posting Date: October 21, 2022

The John Howard Society of London and District (the Society) is a not-for-profit organization with a mission to promote *effective, just and humane responses to crime and its causes.* The Society has been providing a broad range of evidence-based and outcome-driven community services in London and District for 75 years. Our organization has a strong history of helping individuals and families who are at risk of, or who have come into conflict with the criminal justice system.

Job Summary:

This is a full-time position commencing as soon as possible. It is a temporary contract for 8-10 months (maternity leave) with the possibility of extension if funding is available. This position will be responsible for intakes and counselling services.

Qualifications:

- A degree in social work or equivalent
- Experience in counselling and crisis intervention
- Knowledge of community resources
- Excellent written and verbal communication skills
- Self-motivated individual with strong organizational and interpersonal skills
- Proven ability to work with individuals from diverse cultural backgrounds
- Project a positive, friendly and professional attitude
- Ability to work independently with minimal supervision
- Excellent computer skills in MS Office including PowerPoint, Word and Excel
- Constant ability to learn and to respond constructively to change and stressful situations
- Ability to work irregular hours in the evenings when required
- Valid driver's license and access to a reliable vehicle
- Bilingual skills in French language an asset
- Criminal record/vulnerable sector check is required
- Must follow the agency's COVID-19 masking and mandated vaccination policies

519 438-4168
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Responsibilities:

- Provide intake, advocacy and ongoing counselling to John Howard Society clients
- Provide crisis intervention, case management and follow-up to clients as needed
- Receive referrals of clients for individual and group counselling
- Maintain case recordings of all contacts made with clients and other agencies on clients' behalf
- Provide risk-need assessments and develop intervention plans
- Select interventions that are sensitive to diverse ethnic, racial, cultural and financial backgrounds
- Provide information on community resources to clients
- Advocate on behalf of John Howard Society clients to access resources and services
- Prepare and complete weekly and monthly statistical reports, work plans, and any other reports required
- Assist clients with completion of record suspension applications and travel waivers (training will be provided)
- Provide information for client database in a timely manner
- Participate in supervision and staff meetings as required

Application Deadline: November 18, 2022 by 5:00 pm

Send a resume to the attention of: **Taghrid Hussain (her, she)**, **Executive Director**

At: thussain@jhslondon.on.ca

Please put in subject line: **Social Worker/Counsellor**

Please Note: The John Howard Society of London and District is an equal opportunity employer. We are particularly interested in encouraging qualified applicants from all communities that reflect the diversity of the individuals and families we serve. We are committed to a selection process and work environment that is inclusive and barrier free.

We would like to take this opportunity to thank all those who apply and advise that we will be responding only to those selected for an interview.