JohnHoward
SOCIETY OF YORK REGION

YOUTH OUTREACH WORKER (Leave Contract- Full-time)

HOURS OF WORK: 35 hours per week

PROGRAM: Youth Services

REPORTS TO: Program Coordinator

The John Howard Society of York Region is a non-profit, charitable organization serving residents of York Region. The organization works with individuals involved in any stage of criminal justice involvement and their families.

Youth services includes the Healthy Youth Preventative Education (HYPE) Program and Youth Counselling Program, which provides services to youth ages 11-29. The primary function of this position will be to introduce youth to the programs, liaise with school and community partners, participate in community roundtables, and provide administrative support.

JOB DESCRIPTION:

- Meet with youth to complete youth intake assessment
- Communicate with clients regarding program requirements, start dates, court dates, etc
- Liaise with Crown Attorneys, Duty Counsel, Probation Officers, court staff, and community partners
- Liaise with school staff and other youth serving agencies for the purpose of identifying needs and offering appropriate supports
- Complete administrative tasks as necessary
- Monitor completion of program requirements and prepare reports for court
- Facilitate group programming to clients in the HYPE Program
- Provide youth with one on one support as needed
- Prepare materials for curriculum-based group sessions
- Administer and organize program surveys and feedback sessions
- Complete all required reports and training
- Attend staff meetings
- Day time and evening availability

QUALIFICATIONS:

- CYW, SSW, BSW, MSW or equivalent combination of experience and education
- Eligible for certification membership in relevant professional association is considered an asset
- Previous youth outreach and/or community development experience
- Possess an understanding of institutional and other systemic barriers and how they impact youth development and access to services
- Understanding of the YCJA and complex criminogenic risks and needs facing young people is considered an asset
- Knowledge regarding the dynamics of violence and abuse and how they relate to healthy relationships
- Able to articulate an analysis of strengths, resilience, and coping skills among youth as it relates to enhancing interpersonal functioning
- Strong administrative and organizational skills and abilities
- Experience in group facilitation
- Knowledge of community resources for youth throughout York Region
- Knowledge of crisis intervention techniques
- A flexible and non-judgmental approach to people and work
- Excellent interpersonal and communication skills
- Proficiency in Microsoft Office programs
- Ability to work with diverse youth populations and communities with an awareness of socioeconomic and language barriers
- Ability to speak a second language is an asset
- Access to a vehicle is preferred

Please Note: The John Howard Society of York Region is an equal opportunity employer. We are particularly interested in encouraging qualified applicants from all communities that reflect the diversity of the people we serve. We are committed to a selection process and work environment that is inclusive and barrier free. We ask applicants to make any accommodation requests when contacted for an interview. The agency assesses all candidates in a fair and equitable manner.

To Apply: Interested applicants are encouraged to submit a resume and covering letter via email to Program Coordinator, Alexandra Thomson at athomson@johnhowardyorkregion.on.ca by **4:00pm on February 20, 2020**.