

Job Posting

School-Based Youth Program Facilitator

Job Title:	School-Based Youth Program Facilitator
Job Status:	Full-time, Contract (10 months)
Hours:	30 hours per week
Hourly Rate:	\$23.00
Start Date:	September 3, 2024
End Date:	June 27, 2025
Reports to:	Manager of Youth and Community Services

Application Deadline: Please submit a cover letter and resume in pdf format to Hiring Committee: c/o sfillion@jhsptbo.com by 4pm, Monday, July 22nd. Please indicate your availability to interview the week of July 29th.

JHS Peterborough has provided programs addressing crime & its causes in our area for over 65 years. We practice diverse approaches to crime prevention, intervention, and reintegration through a restorative lens. We know that positive change doesn't happen in a punitive or judgmental environment.

As the *School-Based Youth Program Facilitator*, you will support youth in the Long-Term Suspension/Expulsion Program (LTSEP) in collaboration with the Kawartha Pine Ridge District School Board. You will have the opportunity to provide positive behavioral programming and supports that promote successful reintegration to the youth's host school (i.e. life skills, emotional regulation, problem solving, etc.). The program facilitator is there to motivate, engage, and support the students in all activities. You may work one-to-one or in small groups with the youth and connect them with other services the community has to offer. This position is an integral part of the Youth and Community Services team.

Duties and Responsibilities

- Facilitate psychoeducational programming for youth across a variety of areas, including conflict management, healthy relationships, and regulation of emotions.
- Engage in one-to-one and group support sessions to assist youth clients in achieving their immediate and long-term goals, adopt prosocial behaviours, and develop practical skills for personal success and well-being.
- Take a strength-based approach with each client and adapt programming to their unique needs and interests.

- Foster a warm, welcoming, restorative, anti-oppressive, trauma/resilience informed space for youth.
- Consult regularly with managers about ethical dilemmas, critical incidents, and availability/eligibility criteria for community resources.
- Maintain program statistics, case management databases, and assist with program expense tracking and report preparation.
- Stay informed of issues and best practices in the areas of youth work, mental health, and restorative justice.
- Ensure program delivery protects client, volunteer, and community safety.
- Adhere to standard professional guidelines and agency protocols on confidentiality and ethics.
- Undertake other duties as assigned by management to improve or enhance the delivery of services, and to meet operational needs.

Job Specifications

Education, Training, and Professional Experience

- College diploma and/or University degree or equivalent in Social Services, Psychology, Criminology, Community and Justice Services or similar
- Minimum 2-3 years of experience relevant to social and/or justice services, preferably with youth
- Experience with program delivery and facilitation an asset
- Relevant training certificates an asset (i.e. ASSIST/Safe Talk, Trauma-Informed Care, Motivational Interviewing)
- Knowledge of the Youth Criminal Justice Act & the Child, Youth, and Family Services Act
- Knowledge of local community resources and partner agencies
- Standard First-Aid and CPR Level C

Skills and Attributes

- Ability to motivate clients to set long-term and short-term goals
- Demonstrated ability to creatively facilitate, with a well-developed set of techniques to accommodate various learning needs
- Excellent interpersonal skills with an ability to interact with the staff team, clients, the staff team, and community partners
- Experienced and proficient with the use of Microsoft Suite (Outlook, Word, Excel, PowerPoint), Adobe, and database applications
- Ability to think quickly, work well under pressure, and use Nonviolent Communication techniques to diffuse conflict and high-risk situations
- Self-awareness and ability to continuously evaluate biases, in order to work with a diverse range of clients
- Strong and effective self-care and stress-management strategies

- Ability to work independently and strong critical thinking and problem-solving skills
- Committed to continuous growth and development of professional skills and knowledge
- Professional co-operative attitude and behaviour

Schedule and Working Conditions

- Working hours will be 8:45am – 3:15pm, Monday through Friday
- This position is an onsite position, based out PACE at PCVS (201 McDonnell St.), but also working out of our 70 Hunter St. West office and in community settings
- Due to working with youth, it is expected that the successful candidate provides and maintains a clear vulnerable sector check as a condition of employment

Benefits

- Paid vacation, accrued at 4% of wages
- Paid sick days
- Winter holiday office closure

JHS Peterborough is an equal opportunity employer. We are committed to organizational equity & diversity. We actively seek staff who are members of groups designated by federal/provincial legislation as under-represented. These groups include women, Indigenous people, persons with disabilities, ethnic minorities, racialized people, & LGBTQ2I persons.*

Only those selected for an interview will be contacted. Interviews will be held the week of July 29th, 2024.