### John Howard Society of Ottawa Financial Statements March 31, 2016

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### L'instinct de la croissance An instinct for growth →

### **Independent Auditor's Report**

To the Members of the John Howard Society of Ottawa

Raymond Chabot Grant Thornton S.E.N.C.R.L./LLP 2505 St-Laurent Ottawa, Ontario K1H 1E4

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### Report on the financial statements

We have audited the accompanying financial statements of the John Howard Society of Ottawa, which comprise the statement of financial position as at March 31, 2016 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the John Howard Society of Ottawa as at March 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Report on other legal and regulatory requirements

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As required by the Laws of Ontario, we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Chartered Accountants, Licensed Public Accountants

Ottawa, Canada June 16, 2016

### John Howard Society of Ottawa Financial Position

As at March 31, 2016

|                                                           | 2016                                | 2015       |
|-----------------------------------------------------------|-------------------------------------|------------|
|                                                           | \$                                  | \$         |
| ASSETS                                                    |                                     |            |
| Current                                                   |                                     |            |
| Cash and cash equivalents                                 | 4.447.004                           | 319,089    |
| Trade and other receivables (Note 3)                      | 1,115,204                           | 794,151    |
| Prepaid expenses and deposits                             | 73,792                              | 67,648     |
| Current portion of loans receivable                       | 51,584                              | 47,569     |
|                                                           | 1,240,580                           | 1,228,457  |
| Long-term                                                 | 440.000                             | 00.070     |
| Long-term portion of loans receivable (Note 4)            | 442,022                             | 86,378     |
| Investments (Note 5)                                      | 984,480                             | 1,020,917  |
| Tangible capital assets (Note 6)                          | 13,244,905                          | 9,141,193  |
|                                                           | 15,911,987                          | 11,476,945 |
|                                                           |                                     |            |
| LIABILITIES                                               |                                     |            |
| Current                                                   |                                     |            |
| Bank indebtedness (Note 7)                                | 145,587                             |            |
| Trade and other operating liabilities (Note 8)            | 826,381                             | 682,621    |
| Deferred contributions - operations                       | 310,272                             | 96,798     |
| Current portion of long-term debt                         | 22,860                              | 15,348     |
|                                                           | 1,305,100                           | 794,767    |
| Long-term                                                 | 0.000.500                           | 0.770.744  |
| Deferred contributions - tangible capital assets (Note 9) | 8,609,528                           | 6,770,744  |
| Long-term debt (Note 11)                                  | 1,211,633                           | 124,363    |
|                                                           | 11,126,261                          | 7,689,874  |
| NET ASSETS                                                |                                     |            |
| Capital reserve                                           | 499,057                             | 499,057    |
| Contingency reserve                                       | 162,317                             | 160,057    |
| Acquisition reserve                                       | 931,487                             | 929,783    |
| Unrestricted                                              | 3,192,865                           | 2,198,174  |
|                                                           | 4,785,726                           | 3,787,071  |
|                                                           | 15,911,987                          | 11,476,945 |
|                                                           | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | , 0,0 10   |

The accompanying notes and schedules are an integral part of the financial statements.

On behalf of the Board,

Director

Director

### John Howard Society of Ottawa **Operations** Year ended March 31, 2016

| Revenues (Schedule)                                                                                                                                                                                              | <u>2016</u>                                                                                            | <u>2015</u>                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Federal funding Provincial funding Municipal funding United Way of Ottawa Rental income Fundraising, donations, memberships Other contributions Amortization of deferred contributions - tangible capital assets | 2,859,835<br>3,369,032<br>1,714,405<br>282,115<br>248,373<br>40,775<br>244,471<br>511,216<br>9,270,222 | 2,652,022<br>3,420,741<br>851,879<br>320,028<br>175,497<br>56,388<br>265,096<br>367,487<br>8,109,138 |
| Expenses (Schedule) Salaries and employee benefits Operating Administration Interest on long-term debt Amortization of tangible capital assets  Excess of revenues over expenses                                 | 5,148,936<br>2,323,852<br>174,946<br>10,689<br>617,108<br>8,275,531<br>994,691                         | 4,558,474<br>2,215,291<br>155,218<br>15,649<br>421,352<br>7,365,984<br>743,154                       |

The accompanying notes and schedules are an integral part of the financial statements.

## John Howard Society of Ottawa Changes in Net Assets Year ended March 31, 2016

|                                  |                             |                                    |                                    |              | 2016      | 2015      |
|----------------------------------|-----------------------------|------------------------------------|------------------------------------|--------------|-----------|-----------|
|                                  | Capital reserve<br>(Note 2) | Contingency<br>reserve<br>(Note 2) | Acquisition<br>reserve<br>(Note 2) | Unrestricted | Total     | Total     |
| Balance, beginning of year       | \$ 499,057                  | \$ 160,057                         | \$ 829,783                         | 2,198,174    | 3,787,071 | 3,042,192 |
| Interest income (expense)        |                             | 2,260                              | 1,704                              |              | 3,964     | 2,977     |
| Excess of revenues over expenses |                             |                                    |                                    | 994,691      | 994,691   | 743,154   |
| Employment Ontario repayment     |                             |                                    |                                    |              |           | (1,252)   |
| Balance, end of year             | 499,057                     | 162,317                            | 931,487                            | 3,192,865    | 4,785,726 | 3,787,071 |

The accompanying notes and schedules are an integral part of the financial statements.

### John Howard Society of Ottawa Cash Flows

Year ended March 31, 2016

|                                                                  | 2016                  | 2015                   |
|------------------------------------------------------------------|-----------------------|------------------------|
|                                                                  | \$                    | \$                     |
| OPERATING ACTIVITIES                                             |                       |                        |
| Excess of revenues over expenses                                 | 994,691               | 743,154                |
| Non-cash items                                                   |                       |                        |
| Amortization of tangible capital assets                          | 617,108               | 421,352                |
| Amortization of deferred contributions - tangible capital assets | (511,216)             | (367,487)              |
| Changes in working capital items                                 | (204.052)             | FO 050                 |
| Trade and other receivables  Prepaid expenses and deposits       | (321,053)             | 52,053                 |
| Trade and other operating liabilities                            | (6,144)<br>143,760    | (3,962)<br>6,116       |
| Deferred contributions - operations                              | 213,474               | (191,165)              |
|                                                                  |                       |                        |
| Cash flows from operating activities                             | 1,130,620             | 660,061                |
| INVESTING ACTIVITIES                                             |                       |                        |
| Interest income in restricted funds                              | 3,964                 | 2,977                  |
| Loans receivable                                                 | (400,000)             |                        |
| Receipt of loans receivable                                      | 40,341                | 42,584                 |
| Purchase of investments                                          | 20 427                | (565,167)              |
| Redemption of investments Purchase of tangible capital assets    | 36,437<br>(4,720,820) | 269,700<br>(2,375,299) |
|                                                                  |                       |                        |
| Cash flows used in investing activities                          | (5,040,078)           | (2,625,205)            |
| FINANCING ACTIVITIES                                             |                       |                        |
| Employment Ontario repayment                                     |                       | (1,252)                |
| Long-term debt                                                   | 1,105,000             | •                      |
| Repayment of long-term debt                                      | (10,218)              | (409,750)              |
| Increase in deferred contributions - tangible capital assets     | 2,350,000             | 2,600,000              |
| Cash flows from financing activities                             | 3,444,782             | 2,188,998              |
| Net increase in cash and cash equivalents                        | (464,676)             | 223,854                |
| Cash and cash equivalents, beginning of year                     | 319,089               | 95,235                 |
| Bank indebtedness, end of year                                   | (145,587)             | 319,089                |
| •                                                                |                       |                        |

The accompanying notes and schedules are an integral part of the financial statements.

As at March 31, 2016

### 1 - GOVERNING STATUTES

The John Howard Society of Ottawa (the Society), formally incorporated in April 1995 without share capital, under the Laws of Ontario, generally works through service, community education, advocacy and reform: (i) to assist those at conflict with the law, (ii) to study and promote study of causes of crime and prevention, and (iii) to develop and improve community understanding of offenders in becoming productive members of society. The Society is a registered charity under the Income Tax Act.

A member of the Board of Directors of the Society serves on the Board of John Howard Society of Ontario (JHS Ontario), which is comprised of representatives of all Ontario affiliates. A member of the JHS Ontario Board of Directors in turn serves on the Board of John Howard Society of Canada, which is comprised of representatives from every province and territory. All John Howard Society affiliates share common Core Values and Guiding Principles.

### 2 - SUMMARY OF ACCOUNTING POLICIES

### Basis of presentation

The Society's financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations.

### **Accounting estimates**

The preparation of financial statements requires management to make estimates and assumptions that affect the amounts recorded in the financial statements, notes to financial statements and schedules. These estimates are based on management's best knowledge of current events and actions that the Society may undertake in the future. Actual results may differ from these estimates.

### Financial assets and liabilities

### Initial measurement

On initial measurement, the Society's financial assets and liabilities from transactions are measured at fair value, which, in the case of financial assets or financial liabilities that will be measured subsequently at amortized cost, is increased or decreased by the amount of the related financing fees and transaction costs. Transaction costs relating to financial assets and liabilities that will be measured subsequently at fair value are recognized in earnings in the year they are incurred.

### Subsequent measurement

At each reporting date, the Society measures its financial assets and liabilities at cost or amortized cost (including any impairment in the case of financial assets), except for mutual fund investments which are measured at fair value and bond investments which the Society has elected to measure at fair value by designating that fair value measurement shall apply.

Transaction costs relating to financial assets and liabilities that are measured at amortized cost are amortized on a straight-line basis over the term of the related financial instrument. Amortization of transaction costs related to long-term debt is recognized in earnings as interest expenses.

As at March 31, 2016

### 2 - SUMMARY OF ACCOUNTING POLICIES (Continued)

With respect to financial assets measured at cost or amortized cost, the Society assesses whether there are any indications of impairment. When there is an indication of impairment, and if the Society determines that during the year there was a significant adverse change in the expected timing or amount of future cash flows from the financial asset, it will then recognize a reduction as an impairment loss in earnings. The reversal of a previously recognized impairment loss on a financial asset measured at cost or amortized cost is recognized in earnings in the year the reversal occurs.

### Tangible capital assets

Tangible capital assets acquired are recorded at cost. When the Society receives contributions of tangible capital assets, their cost is equal to their fair value at the contribution date.

### **Amortization**

Capital assets are amortized over their estimated useful lives according to the straight-line method over the following periods:

|                                                                       | Periods                         |
|-----------------------------------------------------------------------|---------------------------------|
| Buildings<br>Leasehold improvements<br>Office equipment and computers | 20 years<br>20 years<br>2 years |

### Revenue recognition

The Society follows the deferral method of accounting for contributions. Under this method, contributions restricted for future periods are deferred, and are reported as revenue in the year in which related expenses are incurred. Unrestricted contributions are reported as revenue when received or receivable, if the amount to be received can be reasonably estimated, and collection is reasonably assured.

Rental income on the properties owned by the Society is recognized over the period in which it is earned.

### Capital reserve

The Society established this reserve to cover costs of future major repairs and replacements required to its buildings.

### Contingency reserve

The Society has set this reserve to cover estimated potential costs of certain program discontinuance.

### **Acquisition reserve**

The Society established this reserve to accommodate new residential developments, or other such initiatives as the Society might consider appropriate.

Periodically, with Board approval, amounts from unrestricted operations are transferred into these reserves.

As at March 31, 2016

### 2 - SUMMARY OF ACCOUNTING POLICIES (Continued)

### Contributions related to capital assets

Capital grants received by the Society are deferred and amortized at offsetting rates that correspond to the amortization rate of the related capital asset.

### **Programs**

Programs administered by the Society are principally funded by the Governments of Canada and of the Province of Ontario, with funding being subject to periodic audit, and with any adjustment being recorded in a year in which such audits are completed.

### Cash and cash equivalents

The Society's policy is to present in cash and cash equivalents bank balances, including bank overdrafts whose balances fluctuate frequently from being positive to overdrawn, and investments with a maximum maturity of three months from the acquisition date or redeemable at any time without penalty.

### Pension plan

The Society provides pension benefits to certain employees through its participation in both a multiemployer defined benefit plan and a defined contribution pension plan through the John Howard Society of Ontario. As the Society has insufficient information to apply defined benefit plan accounting, the defined benefit plan has been accounted for as a defined contribution pension plan, and the Society's annual contributions are expensed.

### **Donated services**

The work of the John Howard Society of Ottawa is substantially assisted by the contributions of volunteer time, the value of which is not recognized in these financial statements.

### 3 - TRADE AND OTHER RECEIVABLES

| 2016      | 2015                           |
|-----------|--------------------------------|
| \$        | \$                             |
| 656,190   | 543,640                        |
| 4,702     | 3,702                          |
| 2,050     |                                |
| 452,262   | 246,809                        |
| 1,115,204 | 794,151                        |
|           | \$ 656,190 4,702 2,050 452,262 |

(a) As at March 31, 2016, amounts owing from one funder, Corrections Services Canada, represents 68% of the balance. (78% as at March 31, 2015)

As at March 31, 2016

### 4 - RELATED PARTY TRANSACTIONS

The John Howard Society of Ottawa paid the John Howard Society of Ontario a total of \$730,489 (\$644,029 in 2015) for their administration of the employee benefit package, network support, and other expenditures.

The employee benefit package consists of a defined contribution plan, and, a multi-employer pension plan accounted for as a defined contribution plan. The Society recognizes as expenses for current services the amount of its required contribution in a given year. Contributions made to the pension plans in the current year were \$332,996. (\$328,438 in 2015)

During 2013, an amount of \$200,000 was loaned to the John Howard Society of Toronto at 2.5% interest per annum, repayable in monthly instalments of \$3,549 including interest. The loan was granted for the purpose of acquiring a property and is secured by way of a second mortgage on said property.

During 2016, an amount of \$400,000 was loaned to the John Howard Society of Ontario at 4.0% interest per annum, repayable in monthly instalments of \$2,952 including interest. The loan was granted for the purpose of acquiring a property and is secured by way of a second mortgage on said property.

The Society periodically advances amounts to Rideau Social Enterprises (RSE), a charitable entity under significant influence of the Society. Such advances are interest free and unsecured, with an outstanding balance of \$10,598 (\$7,677 in 2015) as at March 31, 2016.

RSE assists in the delivery of certain client services which includes cleaning, recycling, repairs and maintenance in the amount of \$71,850 (\$39,425 in 2015) for the year. The Society uses RSE for its placement programs and RSE was eligible for \$39,059 (\$35,461 in 2015) in placement incentives for the year.

These transactions are measured at the exchange amount, which are the amounts established and accepted by the parties.

### 5 - INVESTMENTS

Investments consist of term deposits of \$484,480 (\$520,917 as at March 31, 2015) that bear annual interest rates varying from 0.55% to 1.75% (0.55% to 2.50% in 2015) maturing from February 2017 to December 2018.

Also included in investments is a capital contribution of \$500,000 (\$500,000 as at March 31, 2015) to the Community Foundation of Ottawa, a registered charity that pools amounts received into a permanent, income earning endowment fund. The investment, managed by the Foundation, has an estimated yield of 7.05% per annum, and shall be held for at least 5 years to March 2020.

2015

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### John Howard Society of Ottawa Notes to Financial Statements

As at March 31, 2016

| 6 - TANGIBLE CAPITAL ASSETS    |            |              |              |              |
|--------------------------------|------------|--------------|--------------|--------------|
|                                |            |              | 2016         | 2015         |
|                                |            | Accumulated  | Net carrying | Net carrying |
|                                | Cost       | amortization | amount       | amount       |
|                                | \$         | \$           | \$           | \$           |
| Land                           | 2,516,308  |              | 2,516,308    | 1,659,978    |
| Buildings                      | 13,764,206 | 3,318,920    | 10,445,286   | 7,362,583    |
| Leasehold improvements         | 471,534    | 397,559      | 73,975       | 99,154       |
| Office equipment and computers | 329,644    | 120,308      | 209,336      | 19,478       |
|                                | 17,081,692 | 3,836,787    | 13,244,905   | 9,141,193    |

Buildings includes construction in-progress of \$24,105 as at March 31, 2016 for a new facility, for which no amortization has been recorded.

### 7 - BANK INDEBTEDNESS

The Society has arranged a commercial line of credit to a maximum of \$500,000 (\$500,000 as at March 31, 2014), of which \$145,587 was utilized as at March 31, 2016 (\$Nil as at March 31, 2015), bearing interest at prime plus 1.5% (4.2%; 4.5% as at March 31, 2016).

The commercial line of credit is secured by a general assignment of accounts receivable.

### 8 - TRADE AND OTHER OPERATING LIABILITIES

|                                          | 2016    | 2015    |
|------------------------------------------|---------|---------|
|                                          | \$      | \$      |
| Accounts payable and accrued liabilities | 609,754 | 542,958 |
| Salaries payable                         | 216,627 | 139,663 |
|                                          | 826,381 | 682,621 |
|                                          |         |         |

As at March 31, 2016

### 9 - DEFERRED CONTRIBUTIONS - TANGIBLE CAPITAL ASSETS

Deferred contributions related to tangible capital assets include the unamortized balance of capital asset contributions received. These deferred contributions comprise:

|                                          | 2016      | <u>2015</u> |
|------------------------------------------|-----------|-------------|
| Capital assets                           | •         | *           |
| Buildings - opening balance              | 6,620,051 | 4,362,359   |
| Additions                                | 2,350,000 | 2,600,000   |
| Amortization                             | (489,242) | (342,308)   |
| Buildings - ending balance               | 8,480,809 | 6,620,051   |
|                                          |           |             |
| Leasehold improvements - opening balance | 150,693   | 175,872     |
| Amortization                             | (21,974)  | (25,179)    |
| Leasehold improvements - ending balance  | 128,719   | 150,693     |
|                                          | 8,609,528 | 6,770,744   |
|                                          |           |             |

Certain contributions related to buildings contain restrictions in respect of long-term future program delivery.

### 10 - COMMITMENTS

The Society is committed, under long-term lease contracts with various expiration dates, for the rental of premises and equipment in the aggregate amount of \$65,256. Minimum lease payments for the next three years approximate:

|                              | ¥ | \$     |
|------------------------------|---|--------|
| 2017                         |   | 58,666 |
| 2018                         |   | 3,295  |
| 2019                         |   | 3,295_ |
| Total minimum lease payments |   | 65,256 |

As at March 31, 2016

| 11 - LONG-TERM DEBT                                                                                                                                                                        | <u>2016</u>         | <u>2015</u>       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------|
| 3.60% mortgage loan, maturing in December 2016, payable in monthly instalments of \$1,075 including interest, secured by land and building having an amortized cost of \$2,389,486 in 2016 | 131,778             | 139,711           |
| 3.03% mortgage loan, maturing in December 2025, payable in monthly instalments of \$3,964 including interest, secured by land and building having an amortized cost of \$6,406,426 in 2016 | 1,102,715           |                   |
| Current portion                                                                                                                                                                            | 1,234,493<br>22,860 | 139,711<br>15,348 |
|                                                                                                                                                                                            | 1,211,633           | 124,363           |

### 12 - FINANCIAL INSTRUMENTS

### Financial risks

The Society's main financial risk exposure are as follows:

### Credit risk

The Society is exposed to credit risk regarding the financial assets recognized in the statement of financial position. The Society has determined that the financial assets with more credit risk exposure are contributions receivable, trade accounts receivable and loans receivable since failure of any of these parties to fulfil their obligations could result in significant financial losses for the Society.

The credit risk regarding cash and cash equivalents is considered to be negligible because the counterparty is a reputable bank with an investment grade external credit rating. The credit risk related to investments in Government of Canada bonds is also considered negligible.

### Interest rate risk

Investments and long-term debt bear interest at fixed rates and the Society, is therefore, exposed to the risk of changes in fair value resulting from interest rate fluctuations. As they do not bear interest, the Society's other financial assets and liabilities are not subject to interest rate risk. The Society does not use derivative financial instruments to reduce its interest rate risk exposure.

### Liquidity risk

Liquidity risk is managed to maintain a sufficient reserve of cash and cash equivalents. The Society establishes budgets and cash estimate to ensure it has funds necessary to fulfil its obligations.

### Carrying amount of financial assets by categories

The Society's financial assets, totalling \$2,141,028 (\$2,021,295 as at March 31, 2015), have all been classified as financial assets measured at amortized cost, less any reduction for impairment.

As at March 31, 2016

### 13 - PENSION PLAN

The Society participates in a multiemployer defined benefit plan providing both pension and other retirement benefits. This plan, to which contributions totalled \$332,996 in 2016 and \$328,438 in 2015, is accounted for as a defined contribution plan.

### 14 - CONTINGENCIES

To comply with requirements in funding the Gardener project, the Society has secured a standby letter-of-credit in an amount of up to \$45,999 (2015 - \$65,167), which if drawn upon, must be repaid to the issuing bank. This facility is to be reviewed on July 31, 2016. As at March 31, 2016, this standby letter-of-credit has not been drawn down.

## John Howard Society of Ottawa Supplementary Information

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|---|-------|
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|   | 2016  |
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|                                         |                |                                       |               | 82            |                   |               | 2016      | 2015      |
|-----------------------------------------|----------------|---------------------------------------|---------------|---------------|-------------------|---------------|-----------|-----------|
|                                         |                |                                       |               |               |                   | Inter-Program |           |           |
|                                         | 3              | Youth Justice                         |               | Adult Justice | <b>Employment</b> | Revenue/      |           |           |
|                                         | Administration | Services                              | Adult Housing | Services      | and Training      | Expenses      | Total     | Total     |
|                                         | ₩              | \$                                    | ₩.            | 49            | 49                | ₩             | 69        | ₩.        |
| Revenues                                |                |                                       |               |               |                   |               |           |           |
| Federal funding                         |                |                                       | 2,850,452     | 4,565         | 4,818             |               | 2,859,835 | 2,652,022 |
| Provincial funding                      |                | 775,068                               | 210,084       | 503,498       | 1,880,382         |               | 3,369,032 | 3,420,741 |
| Municipal funding                       | 9,542          | 934,830                               | 438,825       | 331,208       |                   |               | 1,714,405 | 851,879   |
| United Way of Ottawa                    |                | 99,801                                |               | 102,318       | 79,996            |               | 282,115   | 320,028   |
| Rental income                           | 94,241         | 110,315                               | 112,058       | •             | 26,000            | (94,241)      | 248,373   | 175,497   |
| Fundraising, donations,                 | ec.            | 62                                    | ČI            |               | 6                 | •             |           |           |
| memberships                             |                | 3,460                                 | 27,831        | 9,484         |                   |               | 40,775    | 56,388    |
| Other contributions                     | 20,090         | 97,620                                |               | 9,143         | 117,618           |               | 244,471   | 265,096   |
| Amortization of deferred                |                |                                       |               |               |                   |               |           |           |
| contributions - tangible                |                |                                       |               |               |                   |               |           |           |
| capital assets                          |                | 237,759                               | 273,457       |               |                   |               | 511,216   | 367,487   |
| Administration                          | 777,120        |                                       |               |               |                   | (777,120)     |           |           |
|                                         | 900,993        | 2,258,853                             | 3,912,707     | 960,216       | 2,108,814         | (871,361)     | 9,270,222 | 8,109,138 |
| Expenses                                |                | : : : : : : : : : : : : : : : : : : : |               |               |                   |               |           |           |
| Salaries and employee                   |                |                                       |               |               |                   |               |           |           |
| benefits                                | 364,078        | 1,202,546                             | 1,901,440     | 729,173       | 951,699           |               | 5,148,936 | 4,558,474 |
| Operating                               | 163,667        | 465,512                               | 700,080       | 104,720       | 984,114           | (94,241)      | 2,323,852 | 2,215,291 |
| Administration                          | 164,527        | 182,006                               | 312,374       | 160,016       | 133,143           | (777, 120)    | 174,946   | 155,218   |
| Interest on long-term debt              |                | 5,146                                 | 5,543         |               |                   |               | 10,689    | 15,649    |
| Amortization of tangible capital assets | 8,717          | 254,311                               | 343,897       | 5,223         | 4,960             |               | 617,108   | 421,352   |
|                                         | 700,989        | 2,109,521                             | 3,263,334     | 999,132       | 2,073,916         | (871,361)     | 8,275,531 | 7,365,984 |
| Excess (deficiency) of                  | 200,004        | 149,332                               | 649,373       | (38,916)      | 34,898            | 1             | 994,691   | 743,154   |
| מבוומלים הגבו האווסגם                   |                |                                       |               |               |                   |               |           |           |

Administration fees represent 10% - 15% of salaries and benefits and clinical expenses of each program.

### John Howard Society of Ottawa Supplementary Information Year ended March 31, 2016

| Youth Justice Services                                    |                 |           |             |             |               |              | 2016      | 2015      |
|-----------------------------------------------------------|-----------------|-----------|-------------|-------------|---------------|--------------|-----------|-----------|
|                                                           | Non-Residential | Young     |             |             |               |              | 3         |           |
|                                                           | Attendance      | Women's   | Young Men's | Life Skills |               | GPIP / Crime |           |           |
|                                                           | Centre          | Residence | Residence   | Contract 1  | Time 4 Change | Prevention   | Total     | Total     |
|                                                           | €               | ₩.        | ₩.          | ₩.          | \$            | ₩.           | ₩         | 8         |
| Revenues<br>Federal funding                               |                 |           |             |             |               |              |           |           |
| Provincial funding                                        | 382,617         |           | 268,779     | 118,860     |               | 4,812        | 775,068   | 1,077,981 |
| Municipal funding                                         |                 | 306,162   | 365,196     |             | 236,000       | 27,472       | 934,830   | 251,806   |
| United Way of Ottawa                                      |                 | 60,281    | 39,520      |             |               |              | 99,801    | 155,444   |
| Rental income                                             |                 | 21,138    | 79,177      |             |               | 10,000       | 110,315   | 91,304    |
| Fundraising, donations,                                   |                 | ,         |             |             |               |              | •         |           |
| memberships                                               |                 | 2,460     |             |             |               | 1,000        | 3,460     | 20,200    |
| Other contributions                                       | 16,500          | 5,399     | 3,088       |             |               | 72,633       | 97,620    | 64,741    |
| Amortization of deferred contributions - tangible capital |                 |           |             |             |               |              |           |           |
| assets                                                    |                 | 126,036   | 111,723     |             |               |              | 237,759   | 243,250   |
| Administration                                            |                 |           |             |             |               |              |           |           |
|                                                           | 399,117         | 521,476   | 867,483     | 118,860     | 236,000       | 115,917      | 2,258,853 | 1,904,726 |
| Expenses                                                  |                 |           |             |             |               |              |           |           |
| Salaries and employee benefits                            | 251,150         | 293,801   | 306,678     | 117,762     | 172,286       | 698'09       | 1,202,546 | 956,317   |
| Operating                                                 | 90,371          | 79,295    | 213,220     | 4,545       | 36,904        | 41,177       | 465,512   | 423,747   |
| Administration                                            | 55,374          | 22,629    | 61,742      |             | 30,000        | 12,261       | 182,006   | 132,075   |
| Interest on long-term debt                                |                 | 5,146     |             |             |               |              | 5,146     | 5,525     |
| Amortization of tangible capital assets                   | 14,250          | 126,036   | 113,867     |             | 158           |              | 254,311   | 251,928   |
|                                                           | 411,145         | 526,907   | 695,507     | 122,307     | 239,348       | 114,307      | 2,109,521 | 1,769,592 |
| Excess (deficiency) of revenues                           | (12,028)        | (5,431)   | 171,976     | (3,447)     | (3,348)       | 1,610        | 149,332   | 135,134   |
|                                                           |                 |           |             |             |               |              |           |           |

John Howard Society of Ottawa Supplementary Information Year ended March 31, 2016

| Adult Housing                    |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2016      | 2015      |
|----------------------------------|-------------|-----------|-----------------------|-------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------|
|                                  |             | St. Anne  |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |
|                                  | Kirkpatrick | Street    | Bank Street           |                         | Reporting  | Gardener                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |           |
|                                  | Honse       | Location  | Location              | TRHP                    | Centre Str | Centre Street Location                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Total     | Total     |
|                                  | ₩.          | ₩.        | <del>69</del>         | ₩                       | ₩          | €9-                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | ₩.        | ₩         |
| Revenues                         |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |
| Federal funding                  | 847,241     | 1,357,528 | 580,822               |                         | 64,861     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 2,850,452 | 2,641,023 |
| Provincial funding               |             |           | 16,975                | 193,109                 |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 210,084   | 175,830   |
| Municipal funding                |             |           |                       |                         |            | 438,825                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 438,825   |           |
| United Way of Ottawa             |             |           | officealthouse as the | E CONTRACTOR CONTRACTOR |            | TOTAL CONTROL |           |           |
| Rental income                    |             |           | 1,916                 | 33,479                  |            | 76,663                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 112,058   | 25,338    |
| Fundraising, donations,          |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |
| memberships                      |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           | 15,910    |
| Other contributions              |             | es.       |                       |                         |            | 27,831                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 27,831    | 26        |
| Amortization of deferred         |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |
| contributions - tangible capital |             | 17.00     |                       | 070                     |            | 070 077                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 0         | 100       |
| assets<br>Administration         |             | 93,415    | 21,974                | 8,849                   |            | 149,219                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 273,457   | 124,237   |
|                                  |             |           |                       | _                       |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |
|                                  | 847,241     | 1,450,943 | 621,687               | 235,437                 | 64,861     | 692,538                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 3,912,707 | 2,982,364 |
| Expenses                         |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |
| Salaries and employee benefits   | 476,859     | 605,635   | 321,393               | 128,717                 | 43,575     | 325,261                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 1,901,440 | 1,536,325 |
| Operating                        | 136,996     | 239,143   | 666'06                | 41,949                  | 3,049      | 187,944                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 700,080   | 576,482   |
| Administration                   | 78,240      | 120,452   | 59,199                | 13,435                  | 4,658      | 36,390                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 312,374   | 279,781   |
| Interest on long-term debt       |             |           |                       | 9.4                     |            | 5,543                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | 5,543     | 10,124    |
| Amorfization of tangible capital | 7           | 27 540    | 0.40                  | 70707                   |            | 242                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 242 007   | 270704    |
| assets                           | 4,903       | 21,543    | 94,017                | 12,121                  |            | 515,602                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 243,037   | 121,913   |
|                                  | 866,969     | 992,773   | 565,608               | 196,222                 | 51,282     | 760,451                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 3,263,334 | 2,530,625 |
| Excess (deficiency) of revenues  | 150.243     | 458,170   | 56,079                | 39,215                  | 13,579     | (67,913)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 649,373   | 451,739   |
| over expenses ===                |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |
|                                  |             |           |                       |                         |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |           |           |

# John Howard Society of Ottawa Supplementary Information Year ended March 31, 2016

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| Adult Justice Services                  |           |               |                       |             |                     |                          | 2016     | 2015    |
|-----------------------------------------|-----------|---------------|-----------------------|-------------|---------------------|--------------------------|----------|---------|
|                                         |           | Post          |                       |             |                     |                          |          |         |
|                                         |           | Incarceration | Crisis and            | Supports in | Rooming             |                          |          |         |
|                                         | Community | Housing F     | Housing Reintegration | Social      | House E             | <b>Bail Verification</b> |          |         |
|                                         | Justice   | Supports      | Services              | Housing     | Project a           | Project and Supervision  | Total    | Total   |
|                                         | €9        | \$            | \$                    | 49          | <br>  <del>69</del> | \$                       | \$       | ₩       |
| Revenues                                |           |               |                       |             |                     |                          |          |         |
| Federal funding                         |           |               | 4,565                 |             |                     |                          | 4,565    | 6.181   |
| Provincial funding                      | 25,109    |               | 57,693                | ."          |                     | 420,696                  | 503,498  | 492,364 |
| Municipal funding                       |           | 136,777       |                       | 121,751     | 72,680              |                          | 331,208  | 291,488 |
| United Way of Ottawa                    |           |               | 102,318               |             |                     |                          | 102,318  | 112,562 |
| Kental Income<br>Fundraising donations  |           |               |                       |             |                     |                          |          |         |
| memberships                             |           |               | 9,414                 |             |                     | 70                       | 9.484    | 19.153  |
| Other contributions                     |           |               | 2,500                 | 466         |                     | 6,177                    | 9,143    | 2,959   |
| Amortization of deferred                |           |               |                       |             |                     |                          |          |         |
| contributions - tangible capital        |           |               |                       |             |                     |                          |          |         |
| Administration                          |           |               |                       |             |                     |                          |          |         |
| ı                                       |           |               | 176,490               | 122,217     | 72,680              | 426,943                  | 960,216  | 924,707 |
| Expenses                                |           |               |                       |             |                     |                          |          |         |
| Salaries and employee benefits          | 20,437    | 90,267        | 126,315               | 91,378      | 60,011              | 340,765                  | 729,173  | 699,342 |
| Operating                               | 1,069     | 17,415        | 15,624                | 18,837      | 9,015               | 42,760                   | 104,720  | 81,521  |
| Administration                          | 5,057     | 22,952        | 26,246                | 23,658      | 16,203              | 65,900                   | 160,016  | 151,293 |
| Interest on long-term debt              |           | ×             |                       |             |                     |                          |          |         |
| Amortization of tangible capital assets |           | 4,895         | 131                   |             |                     | 197                      | 5,223    | 2,431   |
|                                         | 26,563    | 135,529       | 168,316               | 133,873     | 85,229              | 449,622                  | 999,132  | 934,587 |
| Excess (deficiency) of revenues         | (1,454)   | 1,248         | 8,174                 | (11,656)    | (12,549)            | (22,679)                 | (38,916) | (9,880) |
| over expenses ==                        |           |               |                       |             |                     |                          |          |         |
|                                         |           |               |                       |             |                     |                          |          |         |

# John Howard Society of Ottawa Supplementary Information

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| Employment and<br>Training                |                |            |            |             |            | 2016      | 2015      |
|-------------------------------------------|----------------|------------|------------|-------------|------------|-----------|-----------|
| )                                         |                |            | Youth      |             | Pre-       |           |           |
|                                           | Canada Ontario | Employment | Employment |             | Employment |           |           |
| w)                                        | Job Grant      | Ontario    | Fund       | Summer Jobs | Training   | Total     | Total     |
|                                           | \$             | \$         | ₩          | \$          | 49         | ₩         | \$        |
| Revenues                                  |                |            |            |             |            |           | •         |
| Federal funding                           |                |            |            |             | 4,818      | 4,818     | 4,818     |
| Provincial funding                        | 269,530        | 1,216,206  | 64,451     | 221,664     | 108,531    | 1,880,382 | 1,983,151 |
| Municipal funding                         |                |            |            |             |            | 21        |           |
| United Way of Ottawa                      |                |            |            |             | 79,996     | 79,996    | 52,022    |
| Rental income                             |                | 26,000     |            |             |            | 26,000    | 58,855    |
| Fundraising, donations, memberships       |                |            |            |             |            |           | 25        |
| Other contributions                       |                | 10,851     |            |             | 106,767    | 117,618   | 185,720   |
| Amortization of deferred contributions -  |                |            |            |             |            |           |           |
| tangible capital assets<br>Administration |                |            |            |             |            |           |           |
|                                           |                |            |            |             |            |           |           |
|                                           | 269,530        | 1,253,057  | 64,451     | 221,664     | 300,112    | 2,108,814 | 2,284,591 |
| Expenses                                  |                |            |            |             |            |           |           |
| Salaries and employee benefits            | 35,705         | 612,958    | (637)      | 51,450      | 252,223    | 951,699   | 994,216   |
| Operating                                 | 231,704        | 521,225    | 64,527     | 153,112     | 13,546     | 984,114   | 1,087,912 |
| Administration                            | 2,121          | 93,518     |            | 4,916       | 32,588     | 133,143   | 146,001   |
| Inferest on long-term debt                |                |            |            |             |            |           |           |
| Amortization of tangible capital assets   |                | 3,205      |            |             | 1,755      | 4,960     | 6,716     |
|                                           | 269,530        | 1,230,906  | 63,890     | 209,478     | 300,112    | 2,073,916 | 2,234,845 |
| Excess (deficiency) of revenues over      |                | 22,151     | 561        | 12,186      | 1          | 34,898    | 49,746    |
|                                           |                |            |            |             |            |           |           |