

Volunteer & Student Application Form

Thank-you for completing our application form. Please print your information clearly. Information gathered is for the purpose of determining suitability for placement or volunteer matching. All information will be kept confidential and will only be used by the John Howard Society of Durham Region.

General Information

Last Name: _____ First Name: _____

Address: _____ Apt/Unit: _____

City: _____ Province: _____ Postal Code: _____

Home Telephone: _____ Cell Phone: _____

Email: _____

Preferred Method of Contact: Home Cell Email

Valid Driver's License: YES NO If Yes, Class: _____

Profile Questions

Have you ever been employed by, or volunteered with a John Howard Society? Yes No
If yes, please specify where, when and your position or role.

List any previous and/or current volunteer activities outside of JHS Durham.

How did you hear about the John Howard Society of Durham Region? (Check all that apply)

- Display Called/Dropped in Newspaper Poster/Flyer Online School
 JHS Staff Public Event Another volunteer Friend/Relative Radio Other

Please describe your main reasons for wanting to volunteer. (Check all that apply)

- Desire to help others Interest in community involvement
 Gain experience & develop skills Establish a work record
 Meet people/network Placement/Practicum
 Other (please identify) _____

Please indicate the type of volunteer work that interests you. (Check all that apply)

- | | | |
|----------------------------------------------------|---------------------------------------------------------|---------------------------------------------|
| <input type="checkbox"/> Direct service to clients | <input type="checkbox"/> Clerical/Office/Administration | <input type="checkbox"/> Group Facilitation |
| <input type="checkbox"/> Fundraising | <input type="checkbox"/> Special Events | <input type="checkbox"/> IT/Social Media |
| <input type="checkbox"/> Board of Directors | <input type="checkbox"/> Community Outreach | <input type="checkbox"/> Projects/Research |

What is your availability?

- | | | |
|-----------------------------------------------------------|---------------------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Regularly – once or twice weekly | <input type="checkbox"/> Occasionally – as needed | <input type="checkbox"/> Once per month |
| <input type="checkbox"/> Projects – one to three months | <input type="checkbox"/> Special Events | <input type="checkbox"/> Other: _____ |

Indicate times available.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning						
Afternoon						
After 5 pm						

Are you currently employed? Yes No

Position/Title: _____ Employer: _____

Are you currently in school? Yes No

Program: _____ School: _____ Yr: _____

PLEASE ATTACH A CURRENT RESUME

What special skills, training or qualifications do you have that you would like to use in your volunteer/student role?

Which computer software programs do you have experience with?

Languages spoken: _____

References

Present or former employers/volunteer agencies; OR Educational Institutions

Name: _____

Telephone Number: _____

Relationship to the Applicant: _____

Name: _____

Telephone Number: _____

Relationship to the Applicant: _____

I hereby authorize the John Howard Society of Durham Region to contact the above named references to establish my suitability as a student/volunteer. I certify that the information in this application is correct and complete. I agree to conduct myself in accordance with the fundamental principles and policies of the John Howard Society of Durham Region. I understand that a Criminal Reference check and drivers abstract is required. I understand that I may be working with confidential information and agree to not disclose this information without proper consent.

Signature of Applicant

Date

Office Use Only:

Interviewed by: _____ Date: _____

Accepted: Yes No If Not, why? _____

Date Available to begin: _____

Other Comments: _____
