

October 1, 2015

Student Placement Opportunities at John Howard Society of Durham Region

We have been overwhelmed and humbled by the popularity our organization has experienced with hosting student placements over the years. The relationships we have developed with these students and you as a post-secondary institution have been very important and valued by us. We feel that it is very important in our work to continue being an organization that values its relationships with local educational institutions and students pursuing the field of community social services.

Historically we have attempted to accept as many students as possible within all scopes of our programming. As we continue to evaluate our role with student placements moving forward, there will be some changes to our process and procedures. Students will now be able to apply directly for opportunities through an application portal which can be found at: <https://jhsdurham.bamboohr.com/jobs>. We have chosen to take this approach in order to be very clear to prospective students the variety of opportunities, what they can expect from us and what we would expect from them. This process is not meant to place a barrier or end the relationship between yourself and some of the staff you have normally connected with in the past; however, all requests MUST be submitted through this online application process. Application requests through any other means will not be accepted. Exceptions will be made for those students who are not able to access the process as a result of an accessibility issue.

When a student accesses the portal they will be able to review the listings that are considered currently available or that will be available for the coming semester. There will also be a series of mandatory questions that are assisting us with the screening process. We ask that when you communicate these changes to your students that you encourage them to take the time to research our organization to ensure that their decision to apply for placement is an informed one. I will be working directly with the supervisors through the selection process. We will do our best to keep the students informed of the progress of their application and let them know if their application cannot be considered at that time.

Throughout this transition I ask that you consider providing me with feedback around any of the challenges or difficulties you and your student's experience. We appreciate your patience and understanding as we undertake this change. If you have any questions please do not hesitate to contact me directly.

Sincerely,

Joelle Morey
Manager, Human Resources

SATELLITE LOCATIONS

Ajax 136 Commercial Ave. Ajax, On L1S 2H5 t: 905 427-8165 f: 905-427-3701	Whitby #200-114 Dundas St. E. Whitby, On L1N 2H7 t: 905-666-8847 f: 905-430-0694
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Clarington 132 Church St. Bowmanville, On L1C 1T5 t: 905-623-6814 f: 905-623-0221
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RESIDENCES

Whitby Residence t: 905-668-4614 f: 905-668-0009	Oshawa Residence t: 905-434-5388 f: 905-434-1941
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