

April 30, 2018 PARTNER ASSAULT RESPONSE & BACK ON TRACK COORDINATOR
Internal/External Job Posting

Applications are currently being accepted for a permanent 35-hour/week full-time bargaining unit position as **Partner Assault Response & Back on Track Coordinator**. This position is based in the Kitchener office and includes working 1:00 to 9:00 p.m. Monday to Thursday and Saturday 8:30 a.m. to 4:00 p.m. (excluding holiday weekends). This Coordinator works closely with the relevant Senior Coordinators and reports to the Adult Services Program Manager.

Responsibilities:

- Co-facilitate the provincially recognized Partner Assault Response program through group and individual sessions employing counseling models consistent with a feminist perspective aimed at reducing abusive behaviors in intimate partner relationships while building healthy relationship skills
- Evaluate and monitor participant behaviours, cognitions, stages of change and motivation in relation to goals and the effects of behaviours on partners, children as well as the participant
- Maintain case files including case management and/or clinical notes; prepare all required letters/ reports
- Follow program standards to maintain safety of group participants, victims and partners
- Attend team meetings and required training
- Conduct Back on Track (BOT) in-person assessments; conduct BOT telephone follow-up appointments
- Co-Facilitate treatment groups and education groups for Back on Track
- Other duties as assigned

The following are essential skills, abilities and requirements for this position:

- A Bachelor's degree in a relevant human service field (i.e. social work, psychology, nursing) and addictions specific training combined with three years of experience in providing therapeutic and psycho-educational services for adults
- At least three years' adult group facilitation experience
- A thorough knowledge of current domestic assault and addictions treatment modalities, intimate partner abuse, social learning, power and control dynamics and the effects of abuse on men, women and children
- An understanding of the policies and procedures of local police, Crown attorney's office, courts, probation and parole as they relate to the court process for domestic violence offences would be an asset
- Experience working with people involved in domestic assault situations and people suffering from mental health issues and drug or alcohol addictions
- An ability to effectively model egalitarian thinking, particularly related to gender equality
- Member in good standing (or eligible for registration) with an appropriate regulatory body (e.g. Ontario College of Social Workers and Social Service Works) preferred
- Current clearance from a criminal records check. Must be able to meet criminal and other offence screening criteria necessary for the Agency to maintain its contracts.
- Demonstrated assessment, client engagement, motivational counselling, group facilitation, non-crisis intervention, adult education and treatment skills
- Computer proficiency in Microsoft Office ® including Outlook, internet searches, database systems
- Proven ability to work independently and as part of a team
- A valid driver's license and a reliable vehicle

Interested candidates should submit résumés by email in PDF format to resumes@waterloo.johnhoward.on.ca by 4:30 p.m. May 14, 2018.

The job title should be included in the subject line of the email.

We are an equal opportunity employer. While we thank all applicants, only those invited for an interview will be contacted. If you have a disability and require support during the selection process, you are encouraged to identify your needs if you are selected for an interview.